

## Safdar Research Partner Agreement Patients and Caregivers

As a Safdar Research Partner, I will:

- Serve on the research team for a term of 2 years. At the end of my term, I can choose whether I want to apply for an additional term on the team.
- Attend one in-person meeting on the UW-Madison campus per year.
- Attend 2-3 virtual meetings (phone or webinar) per year.
- Respond to periodic requests for feedback between meetings (via email or telephone conversation).
- Notify Nicole Brys as soon as I can if I am unable to complete the responsibilities listed above.
- Not share private information about the team with people outside the team or on social media. This includes:
  - Researchers' or other partners' personal information
  - Meeting conversations
  - Concerns about the research or other team members
  - Documents or other materials developed by the team that the team has not explicitly agreed to release publicly
- Provide feedback that is specific, relevant, and respectful.
- Talk with Nicole Brys if I have concerns about the research team or my role as a Research Partner.

Researchers on the Safdar Team will:

- Do their best to schedule in-person and virtual meetings at a time that works for all Research Partners.
- Send materials I need to prepare for meetings at least 1 week ahead of time.
- Be transparent about the engagement process. This means:
  - Clearly communicating what they need feedback on.
  - Only asking for feedback on things that can be changed as a result of my feedback.
  - Communicating how my feedback was used.
  - If my suggestions were not used, explaining the reasons why.
- Give me a chance to share my opinions and ideas at meetings.
- Pay me \$200 per year for my work as a Safdar Research Partner.
- Check in with me about how my experience as a Safdar Research Partner is going.

Contact information for Nicole Brys: [nabrys@wisc.edu](mailto:nabrys@wisc.edu); (608) 263-7825

I understand and agree to the items listed above. I agree to serve as a Safdar Research Partner from \_\_/\_\_/\_\_ and \_\_/\_\_/\_\_.

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Safdar Research Partner Signature

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Date